

**Fairfield City School District:
Excellence, preparation for life, opportunities for all!**

BOARD OF EDUCATION MEETING AGENDA

September 6, 2018

**WORK SESSION 6:30 PM
FAIRFIELD ADMINISTRATION BUILDING
CONFERENCE ROOM A**

CALL TO ORDER

ROLL CALL

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O'Neal** _____ **Shorter**

PLEDGE OF ALLEGIANCE – Brian Begley

PRESENTATIONS/RESOLUTIONS

A. Butler County Auditor's Office – Julie Joyce-Smith

SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

A. Personnel – Professional

1. Extracurricular Resignations

- a. Tommy Begley, Senior High, Weight Room Supervisor, Assistant, 33%
(effective with the 2018-19 school year; for personal reasons)
- b. Theresa Hibbard, Crossroads, Leadership Team Advisor
(effective with the 2018-19 school year; for personal reasons)
- c. Kelsey Meyer, Central, Unit Leader Kindergarten
(effective with the 2018-19 school year; due to internal grade level transfer)
- d. Joel Willison, Crossroads, Student Council 8th Grade
(effective with the 2018-19 school year; for personal reasons)

2.. Employment

- a. Katelin Keller, South, Kindergarten
(recommended for a new one-year limited teaching contract for the 2018-19 school year, effective August 16, 2018; for a replacement position)
- b. Janie Connell, North, Intervention Specialist
(recommended for a new one-year limited teaching contract for the 2018-19 school year, effective August 30, 2018; for a replacement position)
- c. Amy Wallace, Cincinnati Christian, Intervention Specialist, additional 40%
(effective with the 2018-19 school year, this bring her to 100% contract status)

d. Extracurriculars 2018-19

Senior High

Ryan Aubin, Marching Band Instructor

Devon Barlow, Football, Varsity Assistant, 25%

Cindy Jones, Department Head Foreign Language, 50%

Craig Reed, Swim Coach, Boys/Girls, 1.5

Jeremy West, GSA Club Advisor

Erin Williams, Marching Band Assistant Director

Freshman

Jordan Barnes, Cheer Coach FB

Jordan Barnes, Cheer Coach BB

Brian Smith, Soccer, Boys

Middle Creekside and Middle Crossroads (combined)

Lanita Drake, Cross Country

Jim Hauser, Cross Country

Terri Hibbard, Cross Country

Nichole Tock, Cross Country

e. Credit Recovery and or Credit Flexibility Instructors

Anita Lukey

(The above-named persons are recommended for employment as credit recovery and/or credit flexibility instructors at the rate of \$29.83 per hour for the 2018-19 school year for up to ten (10) hours per student per class.)

f. ESL Tutors 2018-19

Katherine Beckman

(Periodically the district has students who qualify for English as a Second Language, as determined through the district's established assessment process. It is recommended that the above-noted person(s) be employed as the designated ESL Tutor at the rate of \$29.83 per hour, effective for the 2018-19 school year.)

g. Home Instructors 2018-19

Caryn May

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above-noted person(s) be employed as Home Instructors at the rate of \$29.83 per hour, effective for the 2018-19 school year.)

h. Substitute Teachers 2018-19

Rebecca Heis
John Miller
Harvey Stansell
Emma VanSteenkiste
Greg Whited

(All recommendations are for the 2018-19 school year at a rate of \$92 per day.)

i. Substitute Nurses 2018-19

Sandra Coffey

(All recommendations are for the 2018-19 school year at a rate of \$92 per day.)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

B. Personnel – Support

1. Resignations

- a. Melissa Abney, North, Food Service Assistant
(effective the end of the day August 19, 2018; for personal reasons)
- b. Darlene Britton, Transportation, Educational Assistant
(effective the end of the day August 7, 2018; to accept another position within the District)
- c. Jennis Calihan, Transportation, Educational Assistant
(effective the end of the day August 14, 2018; to accept another position within the District)
- d. Carol Golden, North, Food Service Assistant
(effective the end of the day July 31, 2018; for retirement purposes)
- e. Hee Hake, Central, Educational Assistant
(effective the end of the day August 9, 2018; for personal reasons)
- f. Leona Hutcheson, Crossroads, Educational Assistant
(effective the end of the 2017-18 school year; for personal reasons)

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- g. Lori Leslie, South, Educational Assistant
(effective the end of the 2017-18 school year; for personal reasons)
 - h. Steve Mathis, Transportation, Bus Driver
(effective the end of the 2017-18 school year; for personal reasons)
 - i. Stephanie Neyer, East, Educational Assistant
(effective the end of the day August 7, 2018; for personal reasons)
 - j. Krystina Scowden, Administration Building, Confidential Receptionist
(effective the end of the day September 30, 2018; to accept another position within the District)
 - k. Kathy Triplett, Crossroads, Educational Assistant
(effective the end of the 2017-18 school year; for personal reasons)
2. Leaves of Absence
- a. Kathy Romans, North, Food Service Assistant
(effective August 18, 2018 through November 18, 2018; for unpaid personal medical)
3. Employment
- a. Anthony Agoston, Transportation, Bus Driver
(effective August 20, 2018; for a replacement position)
 - b. Nikol Agoston, Transportation, Bus Driver
(effective August 20, 2018; for a replacement position)
 - c. Michelle Bois-Autry, East, Educational Assistant
(effective August 20, 2018; for a replacement position)
 - d. Karen Booker, Central, Educational Assistant
(effective August 22, 2018; for a new position)
 - e. Rebecca Bradley, Sr. High, Educational Assistant
(effective August 22, 2018; for a replacement position)
 - f. Darlene Britton, Transportation, Chauffeur
(effective August 8, 2018; for a replacement position)
 - g. Jennis Calihan, Transportation, Bus Driver
(effective August 15, 2018; for a replacement position)
 - h. Jennifer Cornwall, Transportation, Bus Driver
(effective August 21, 2018; for a replacement position)

- i. Clifford Heckler, Transportation, Bus Driver
(effective August 20, 2018; for a replacement position)
- j. Natasha Isaacs, East, Educational Assistant
(effective August 22, 2018; for a replacement position)
- k. Ella Koedel, North, Educational Assistant
(effective September 7, 2018; for a replacement position)
- l. Nicole Long, Central, Educational Assistant
(effective August 27, 2018; for a replacement position)
- m. Mary Murphy, Transportation, Bus Driver
(effective August 20, 2018; for a replacement position)
- n. James Palmieri, Transportation, Educational Assistant
(effective August 21, 2018; for a replacement position)
- o. Deanna Samuels, Administration, District Latchkey Coordinator
(recommended for a new administrative contract effective September 7, 2018 – June 30, 2020, for 228 days, on the classified administrative salary range 2 for a replacement position)
- p. Christine Schulze, East, Food Service Assistant
(effective August 20, 2018; for a replacement position)
- q. Krystina Scowden, Administration Building, Confidential Secretary II
(effective October 1, 2018; for a replacement position)
- r. Cheri Sergent, Transportation, Bus Driver
(effective August 20, 2018; for a replacement position)
- s. Harvey Stansell, Sr. High, Educational Assistant
(effective August 28, 2018; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

C. Items for Board Discussion

- 1. Baseball and Softball Facilities – Joe Penney

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2. Board Policies
 - a. AA – School District Legal Status – Roger Martin
 - b. BB – School Board Legal Status – Roger Martin
 - c. BBBA – Board Member Qualifications – Roger Martin
 - d. BBBB – Board Member Oath of Office – Roger Martin
 - e. IGAD – Career-Technical Education – Lani Wildow
 - f. IGCH (Also LEC) – College Credit Plus – Lani Wildow
 - g. KKA – Recruiters in the Schools – Lani Wildow
 - h. LEC (Also IGCH) – College Credit Plus – Lani Wildow
 3. Job Descriptions – Roger Martin
 - a. Director of Special Services
 - b. Supervisor of Special Services
 4. Ohio School Boards Association Conference – Naming of Delegate and Alternate for Annual Business Meeting (November 12, 2018) – Dan Hare
 5. Agreement for Member Districts for Butler County School Financing District – Billy Smith and Nancy Lane.
 6. Membership in the Southwestern Ohio Educational Purchasing Council (EPC) – Nancy Lane

D. Other Items for Board Action

1. Recommend approval of the Agreement for Member Districts for Butler County School Financing District as follows:

This Agreement entered into as of September 6, 2018, by and among the boards of education of the Edgewood City School District, Fairfield City School District, Hamilton City School District, Monroe Local School District and New Miami Local School District (collectively, the “member districts”) and the Butler County Educational Service Center Governing Board (the “ESC”) under the following circumstances:

- A. The Governing Board of the ESC has by a resolution adopted June 20, 2018, pursuant to R.C. §3311.50, created a county school financing district known as the

Butler County School Financing District (the "BCSFD") for the purpose of providing for the current expenses for school safety and security and mental health

services, including training and employment of or contracting for the services of safety personnel, mental health personnel, social workers and counselors for those school districts whose territories lie within the territory of the BCSFD.

- B. The territory of all the member districts is included in the territory of the BCSFD and no other school districts have any territory included in the territory of the BCSFD.
- C. The Governing Board of the ESC, acting as the taxing authority for the BCSFD, proposes to take action to submit to the electors of the BCSFD, pursuant to R.C. §5705.215(A)(2)(f), a tax levy for the purpose of providing for the current expenses for school safety and security and mental health services, including training and employment of or contracting for the services of safety personnel, mental health personnel, social workers and counselors for those school districts whose territories lie within the territory of the BCSFD at an election to be held on Nov. 6, 2018.
- D. The Governing Board of the ESC and the boards of education of each of the member districts have determined that including of the territory of each school district in the BCSFD and the provisions of this agreement for the distribution and use of the proceeds of a Tax Levy of the BCSFD, if approved by the voters of the BCSFD, will benefit each member district by providing needed additional revenues for the current expenses for school safety and security and mental health services, including training and employment of or contracting for the services of safety personnel, mental health personnel, social workers and counselors for each member district.
- E. Member districts approve this agreement with the condition that membership in the BCSFD is restricted to Edgewood City School District, Fairfield City School District, Hamilton City School District, Monroe Local School District and New Miami Local School District. Should another district request membership following approval of this agreement, said membership shall, as and to the extent permitted by law, be considered by the ESC Governing Board only if approved by a majority of the boards of education of the member districts.

NOW, THEREFORE, the parties hereto agree that:

Not later than thirty (30) days after the receipt by the Governing Board of the ESC, acting as the taxing authority for the BCSFD pursuant to R.C. §3311.50 of each settlement of any tax levied by the BCSFD pursuant to R.C. §5705.21, the treasurer of the ESC shall distribute to each of the member districts the net proceeds of collections made upon taxpayers in that member district. The ESC shall provide a document that illustrates gross collections for each district and the various required deductions (i.e. auditor and treasurer fees, DRETAC fees, election expense, etc.) This will allow member districts to post the gross amount of the levy collection and the appropriate expenses.

1. Each member district will use and spend the amounts so received only for the purpose of providing for the current expenses for school safety and security and mental health services, including training and employment of or contracting for the services of safety personnel, mental health personnel, social workers and counselors for the member district. Upon request of the Governing Board of the ESC not more often than annually, each member district shall furnish to the BCSFD a report as of the end of the member district's most recent fiscal year as to the expenditures of money received by the member district during that year as distributions under this agreement.
2. Additional BCSFD Expenses:
 - a. Each member district shall be responsible for payment of its proportionate share of the costs of the election on a tax levy assessed to and against the Governing Board of the ESC under R.C. §3501.17. Those proportionate shares shall be determined on the basis of the number of election precincts in each of the member districts. The treasurer of the ESC shall provide an invoice outlining each member district's proportionate share to each of the member districts payable within thirty (30) days to the BCSFD.
 - b. Each member district shall be responsible for payment of its proportionate share of the costs/expenses of legal counsel and bond legal counsel incurred by the BCSFD or ESC as taxing authority for the BCSFD for the advice and documentation created in the formation of the BCSFD, pursuit of the levy, and any legal issues that may arise involving the legality or constitutionality BCSFD and the BCSFD levy in the future. Proportionate share shall be calculated as follows: the district's proportional valuation of the total cost. The ESC treasurer shall provide an invoice to each member district for their proportional costs/expenses which shall be payable within thirty (30) days to the ESC.
3. This agreement is effective as of the date first mentioned above and shall continue in effect thereafter or until the earliest of the following: (a) all tax levies of the BCSFD have expired or otherwise been terminated and no further proceeds of any such tax levy are to be distributed to the member districts, (b) the parties hereto agree to a date for the termination of this agreement, (c) all of the member districts have withdrawn from the territory of the financing district, (d) Jan. 1, 2019, if no tax levy of the BCSFD shall be then have been approved by the voters.
4. This agreement contains the entire agreement of the parties hereto with respect to the matters provided for herein and may not be altered except by a further agreement made in writing by the parties hereto.
5. In the event that any provision of this agreement shall be held by a court to be invalid or unenforceable, such a ruling shall not affect the validity or enforceability of any other provision of this agreement except as the operation of such other provision is dependent for its operation on the provision held to be invalid or unenforceable.

IN WITNESS WHEREOF, the boards of education of each of the member districts and the ESC have caused this agreement to be approved in an open session of a public meeting and signed in the names of the respective school districts and in their official capacities by the officers of each of such school districts.

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

2. The Board hereby appoints _____ to serve as the delegate for the Ohio School Boards Association Annual Business Meeting. In the event that the delegate is unable to serve, _____ has been appointed as alternate.
3. Recommend approval of the following Board Policies:
 - a. GBQ – Criminal Background Check
 - b. GCD – Professional Staff Hiring
 - c. GCE – Part-time and Substitute Professional Staff Employment
 - d. GCPD – Suspension and Termination of Professional Staff Members
 - e. GCD/GDCA/GDD – Support Staff Recruiting/Posting of Vacancies/Hiring
 - f. GDE – Part-time and Substitute Support Staff Employment
 - g. GDI – Support Staff Assignments and Transfers
 - h. GDPD – Suspension, Demotion and Termination of Support Staff Members
 - i. JEDA – Truancy
 - j. LEA – Student Teaching and Internships
4. Recommend approval of the resolution for requesting district membership with the Southwestern Ohio Educational Purchasing Council:

Be it resolved that the Fairfield City School District, hereby agrees to abide by the Constitution and By-Laws of the Southwestern Ohio Educational Purchasing Council (EPC) and elects to become a member of the EPC, a Regional Council of Governments under Chapter 167 of the Ohio Revised Code.

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

COMMITTEE REPORTS

- A. Legislative Update – Balena Shorter
- B. Butler Tech – Michael Berding
- C. Parks and Recreation Update – Carrie O’Neal
- D. Planning Commission – Brian Begley

ANNOUNCEMENTS

- September 13, 2018 – Mental Health Series Part 2: Anxiety and Depression; Dinner, 6:00 P.M. – 7:00 P.M.; Event, 7:00 P.M. – 8:30 P.M., Fairfield Freshman School
- September 20, 2018 – Board Meeting, 6:30 P.M., FHS, Catherine D. Milligan Community Room
- September 20, 2018 – Progress Reports Grades 1-12
- September 29, 2018 – Mother/Son Dance, 7:00 P.M. – 9:00 P.M., FHS Arena

BOARD MEMBER COMMENTS

RECESS TO EXECUTIVE SESSION TO DISCUSS:

The employment of public employees 121.22 (G) (1)
Security Arrangements 121.22 (G) (6)

Motion to convene executive session: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

President convenes executive session at _____ **P.M.**

President resumes regular meeting at _____ **P.M.**

ADJOURNMENT

Motion to adjourn: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O'Neal** _____ **Shorter**

President declares motion _____.

President adjourns meeting at _____ **P.M.**